

**Llangollen Rural Community Council**  
**Minutes of Meeting held via Teleconferencing**  
**On Tuesday 3<sup>rd</sup> November 2020**

10/20

**Present**

Cllr. Elfed Morris  
Cllr. Darrell Wright  
Cllr. Anthony Roberts  
Cllr. Rod Playford  
Cllr. Mrs Sian Williams

Cllr. Mrs Sue Kempster  
Cllr. Mrs D J Evans  
Cllr. Keith Sinclair  
Cllr. Phil Jones

Chairman: Cllr. Elfed Morris

Clerk: Andrea Evans

**1. Apologies**

There were apologies for absence from Cllr. S. Jones.

**2. Minutes of the last council meeting**

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Report on police matters**

The Clerk informed Councillors of the incidents recorded on the Police UK website for September 2020. The Clerk would set up a meeting with the recently appointed Police Sergeant for the area, the PCSO and Councillors, to discuss local issues once it was acceptable to do so.

The Clerk had contacted the Police Sergeant about the lack of contact details on the Police UK website page for Llangollen Rural, under 'Your local policing team', and 'Contact'. This would be rectified. A poster of contact details had been placed on the LRCC Coronavirus Support Facebook page.

**5. Community Agent's report**

The Community Agent returned to work on 12<sup>th</sup> October 2020. He has been assisting vulnerable residents by phoning them for chats, shopping, and the collection and delivery of medication.

The annual appraisal for the Community Agent had been delayed, firstly due to Covid 19 and then due to ill health. It was decided that the appraisal would be arranged and take place via zoom, or in person if the regulations allowed.

**6. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking Fron Basin/Trevor Basin* – Discussions with CRT and WCBC were on-going. Following the public consultations, the traffic regulation orders for Gate Road and Station road would not be introduced due to the objections received.

*Dog fouling on the old railway line* – No further information to report.

*Cars parked on the A539 Llangollen Road near to the old post office* – Following the public consultation the parking restrictions will be adopted by WCBC.

*J C Edwards wall and pillars site* – Agenda item 10.

*New notice boards for Garth* – the order had been placed, and the two notice boards would be in place before Christmas. Cllr. Playford voiced concern at the time taken to obtain the notice boards. It was noted that the task had taken more time due to the original supplier not being able to fulfil the order, and then the Covid 19 pandemic and lockdown. The price and specifications for the notice boards was a decision that had to be approved by Council. Cllr. Playford informed Councillors that notices placed on

the existing shared board, at the school in Garth, were being removed by school staff. It was decided that the Clerk would write to the school to complain about the removal of notices.

*Installation of a lockable gate at the George Avenue playground* – following the last meeting, the Clerk had requested a quote just for a gate at the George Avenue entrance. A new quote had been received, but it appeared that it still included gates for the bottom of the playground. The Clerk would seek clarification from WCBC regarding the quote. The Clerk was awaiting a reply from the Economic Development Department at WCBC regarding the reinstatement of the bottom fence, and removal of the kissing gate. It was decided that the Clerk would ask WCBC if the inspection reports could be published, and if a radar key could be used on the barriers at the George Avenue playground, to assist with disabled access. The quote for the work on reversing the gate at Garth playground was accepted.

*Possible use of the Froncysyllte school field* - discussions were on-going, but were on hold due to Covid 19.

*Footpath between Alma Road and School Lane* – Cllr. Sinclair was collecting the necessary information to apply for the Modification Order.

*Steps on the footpath near to the Pump field* – No further information had been received from WCBC's Rights of Way Department.

*Kerbs in Trevor were full of weeds* – the Clerk had emailed the Head of Housing to complain, and he had brought this to the attention of Streetscene. This would be done as soon as possible, and if nothing was done before December, when the green bin collections stop, they would be addressed then.

*Request for an Astroturf pitch in Trevor* – Cllr. Roberts had now been informed by WCBC that the money held was not to provide a MUGA in the area.

*Japanese Knotweed on the Offa's Dyke footpath* – Cllr Roberts had not received a reply regarding this issue.

*Risk assessments of seats, street furniture and Noddfa* – Noddfa Cemetery to be done.

*War Memorial Garth* – Cllr Morris was finding a contractor willing to fix the leaks where the dome meets the brickwork.

*Tree obstruction on entering the Bont Bridge* – the Highways Department had been contacted.

## **7. Correspondence update from the Clerk**

### **One Voice Wales**

Training Webinar Programme 2020/21

Remote Training Sessions for October

Remote Training Sessions for November

Helping Councils Provide Better Access for the Deaf Community

Planning Aid Wales – Online Training

Where next for Local Councils Invitation -16<sup>th</sup> October

Consultation on Establishing the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021

Ministerial Advisory Forum on Agency (MAFA) – BAME Helpline Wales Information

Workforce (two-tier) Code of Practice

Welsh Government Vacancy – Team Band Rural Payment Wales Division

WLGA Coronavirus Update - 09.10.20, 14.10.20

Covid Guidance: Use of Multi-use Community Centres

Electoral Newsletter

The Waste (Wales) (Miscellaneous Amendments) Regulations 2020

### **Welsh Government**

Coronavirus Covid-19 News – 09.10.20, 16.10.20, 19.10.20, 23.10.20

Policy Announcement: Compulsory Purchase

**Wrexham County Borough Council**

Wrexham Town and Community Council Forum 8<sup>th</sup> October 2020  
 Public Briefing note 07.10.20, 19.10.20, 22.10.20, 29.10.20  
 Public Briefing note –testing centre  
 Update on housing during lockdown  
 Wrexham Town & Community Council Forum – Remembrance Sunday  
 Quote for gate at George Avenue Playground

**Audit Wales**

Future Audit Arrangements for Community & Town Councils in Wales

**Independent Remuneration Panel Wales**

Draft Annual Report Consultation February 2021

**North Wales Police**

Local Officer Contact Poster  
 Wrexham Rural Update 23 October 2020  
 Remembrance Events 7<sup>th</sup> & 8<sup>th</sup> November 2020

**Older Peoples Commissioner for Wales**

Newsletter – September 2020

**Geraint Roberts**

J C Edwards Boundary Wall – Combined and Updated Drawings  
 Boer War Memorial, Froncysyllte - Costs

**Eden Project**

Community Action Response resources

**Ken Skates**

Newsletter 09.10.20, 16.10.20, 23.10.20, 30.10.20  
 Surgery posters

**AVOW**

AVOW COVID 19 Celebration Awards Presentation

**RWE UK**

Forthcoming Plans for a virtual consultation on the Awel-y-Mor Offshore Wind Farm

**Royal British Legion**

Order Acknowledgment and dispatch

**FCC Environment**

Wrexham Recycling Park Update

**Councillor A. Roberts**

Street Lighting LED Project Froncysyllte  
 Tower Hill Closure  
 Today's Figures 08.10.20  
 Boer War Memorial Old Photos, History previous position  
 Fron War Memorial  
 Quote Garth Playground Gate  
 Area of land, Ochr Froncysyllte

**Councillor Mrs Sue Kempster**

Flower Bed – Bottom Trevor Estate

**Councillor K. Sinclair**

Fron Items  
 Boer War Memorial – Link to history  
 Boer War Memorial post on Facebook group

War Memorial Grant application – 3 Emails

IRPW Printer ink – sent & received

Notice Board query

The Community Council had been removed from the PKC Group mailing list.

All emails have been forwarded to Councillors.

**8. Work required to repair the flower bed at the bottom of the Rhos-Y-Coed Estate**

On entering the estate, the flower bed on the right hand side was in need of repair, as the wood had rotted over time. It was suggested that, due to its poor condition, the whole wooden surround was replaced with hardwood. Following a discussion, it was decided to obtain quotes to replace the flower bed using brick, and to obtain quotes for both beds at the entrance to the estate.

**9. Update on Clinker path project**

Following her meeting at the path with a representative of AONB and WCBC's tree specialist, Cllr. Mrs Kempster reported that the top-dressing had not yet been completed, and she was waiting for a follow-up report. The tree specialist had mentioned that there may be a future cost due to ash die- back near to the path, and also it had been suggested that a community clean-up day was held at the path.

**10. To consider the J C Edwards Wall Feasibility Study**

Cllr. Roberts had spoken to the consultant and the feasibility study would be received in the next 7-10 days.

**11. Maintenance of the Boer War Memorial in Froncysyllte**

Cllr. Sinclair proposed that a Working Group was set up to look at ownership, repair costings and grant funding options, and it would report to the Council each month. It was decided that the working group would comprise Cllr. Sinclair, Cllr. Jones, Cllr. Mrs Williams and Cllr. Playford.

It was proposed that the Community Council accepted responsibility for the maintenance and upkeep of the rare memorial to ensure that it was looked after. This was agreed and the working group would establish how this could be achieved.

**12. Bringing unoccupied properties back into use**

The Clerk had asked WCBC if they had a policy or strategy for dealing with unoccupied private houses. Also the Clerk had asked WCBC if they could help the community to bring these properties back into use, if the Community Council could identify them to WCBC. A reply had not yet been received.

**13. Update on Playground Inspection Reports**

The Clerk had previously circulated information regarding the jobs to be done in the playgrounds following the annual inspections, and the council's site meeting. Peter Green had agreed to carry out some of the work, and the remaining jobs had been discussed at the Playground Committee site meeting on 9<sup>th</sup> October.

As a result of the meeting, Peter Green had been asked to provide a quote for five additional jobs. As requested, the Clerk had obtained quotes for the swing seat at the Oaks playground to be replaced, and for the cable runways at the Garth and the George Avenue playgrounds to be thoroughly inspected. It was decided to accept both quotes and to proceed with the work.

**14. Cllr. Playford's reimbursement claim for printer ink.**

Cllr. Playford informed councillors that he had printed a considerable amount of material in relation to the biodiversity report, and the JC Edward's wall project. He considered that these were additional duties over and above his normal ones, and that there should be flexibility for payment to be made, or a fund available, in addition to the councillor allowance of £150 per year. Cllr. Playford withdrew from the meeting and this was discussed.

The Clerk informed councillors that she had received a claim for £12.00 for printer ink from Cllr Playford,

and that she had checked with the IRPW to establish if this expenditure was covered by the annual allowance. The IRPW had said that it was covered by the allowance, but that the Council could decide to make the additional payment. As a result the Clerk was asking the council to decide on this matter.

It was agreed that in this instance the £12.00 would be paid to Cllr Playford. This was a one-off payment due to his difficulties in reading documents on the screen. If a large volume of printing was required in the future it was suggested that a request was made to the Clerk for this to be done.

**15. Donations for cemetery ground maintenance - Seion Chapel, St. David's Church & Capel Y Croes.**

The following donations were authorised: £200 to Seion Chapel, £250 to St. David's Church and £250 to Capel Y Croes.

**16. Trevor Church Donations**

Trevor Church had requested that their article requesting donations was place in the newsletter. Due to the Covid 19 pandemic, the newsletter was not currently being prepared for distribution to residents. The article had been placed on LRCC's Coronavirus Support Facebook page.

**17. Finance**

Financial statements had been circulated as at the end October 2020: receipts for 2020/21; bank reconciliation; and budget monitoring against precept and receipts.

**Authorised payments:**

|                   |        |                  |
|-------------------|--------|------------------|
| P Ankers          | 102347 | £250.00          |
| J Evans           | 102348 | £224.85          |
| Seion Chapel      | 102349 | £200.00          |
| St David's Church | 102350 | £250.00          |
| Capel Y Croes     | 102351 | £250.00          |
| SLCC              | 102352 | £161.00          |
| D Jarvis          | 102353 | NJC              |
| J Evans           | 102354 | NJC              |
| P Green           | 102355 | £588.00          |
| NEST              | DD     | £41.11           |
| <b>Total</b>      |        | <b>£3,472.91</b> |

**18. Items for the next agenda.**

J C Edwards wall  
Cycle path - update  
Boer War Memorial update

**Date, Time and Venue of the Next Meeting – 1<sup>st</sup> December 2020 at 7.00pm via Teleconferencing**