

Llangollen Rural Community Council
Minutes of Annual Meeting held at the Garth & Trevor Community Centre
At 6.30pm on Tuesday 10th May 2022

1/22

Present

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Anthony Roberts	Cllr. Keith Sinclair
Cllr. Darrell Wright	Cllr. Steve Jones
Cllr. Mrs Moira Griffiths	Cllr. Mrs Sian Williams
Cllr. Mrs Rachel Allen	Cllr. Dave Metcalfe

Chairman: Cllr. Elfed Morris (for items 1-3) **Clerk:** Andrea Evans
Cllr. Keith Sinclair (from item 4)

Declarations of Acceptance of Office and Code of Conduct signed by all Councillors

1. Apologies

There were no apologies for absence.

2. Declarations of interest

None received.

3. Appointment of Chairman

It was proposed and seconded that Cllr. Keith Sinclair was appointed as Chairman. It was decided unanimously that Cllr. Sinclair was appointed and he took the chair.

4. Appointment of Vice Chairman

It was proposed and seconded that Cllr. Darrell Wright was appointed as Vice Chairman. This was carried unanimously.

5. Appointment of Press Officer

The Clerk was appointed as Press Officer.

6. Appointment of Responsible Financial Officer

The Clerk was appointed as the Responsible Finance Officer.

7. Re-adoption of the Standing Orders and Financial Regulations

It was decided to re-adopt the Standing Orders and Financial Regulations.

8. Re-adoption of the Terms of Reference for Committees

It was decided to re-adopt the Terms of Reference for Committees.

9. Appointment of Finance Committee (membership 4 plus the Council Chairman)

The following appointments were made to the Finance Committee:

Cllr. D Wright;
Cllr. E Morris;
Cllr. D Metcalfe;
Cllr. Mrs Rachel Allen; and
Cllr. K Sinclair (Council Chairman)

10. Appointment of Noddfa Cemetery Committee (membership 4 plus the Council Chairman)

The following appointments were made to the Noddfa Cemetery Committee:

Cllr. E Morris;

Cllr. Mrs Moira Griffiths;
Cllr. S Jones;
Cllr. Anthony Roberts; and
Cllr. K Sinclair (Council Chairman)

11. Appointment of Playground Committee (membership 4 plus the Council Chairman)

The following appointments were made to the Playground Committee:

Cllr. Mrs S Kempster;
Cllr. A Roberts;
Cllr. S Jones;
Cllr. Mrs Rachel Allen; and
Cllr. K Sinclair (Council Chairman)

12. Appointment of Two Representatives to the Garth & Trevor Community Centre Committee

The following appointments were made:

Cllr. Mrs S Kempster; and
Cllr. Mrs Rachel Allen

13. Appointment of Two Representatives to the Froncysyllte Community Centre Committee

The following appointments were made:

Cllr. K Sinclair; and
Cllr. Mrs S Williams

14. Appointment of a Representative at One Voice Wales Meetings

The following appointment was made:

Cllr. D Metcalfe

15. Re-adoption of the Complaints Policy, the Data Protection Policy and the Publications Scheme

It was decided to re-adopt the Complaints Policy, the Data Protection Policy and the Publications Scheme.

16. Authority to Sign Cheques

All Councillors are authorised to sign cheques (any two Councillors and the Clerk at any one time).

17. Date, Time and Venue of Council Meetings

The first Tuesday of the months of June, July, September, October, November, December, February, March, and April. January and August are declared holiday months. Meetings will take place in the Garth & Trevor Community Centre and via teleconferencing.

Llangollen Rural Community Council
Minutes of Meeting held at the Garth & Trevor Community Centre
On Tuesday 10th May 2022

3/22

Present

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Darrell Wright	Cllr. Anthony Roberts
Cllr. Keith Sinclair	Cllr. Steve Jones
Cllr. Mrs Moira Griffiths	Cllr. Mrs Sian Williams
Cllr. Mrs Rachel Allen	Cllr. Dave Metcalfe

Chairman: Cllr. Keith Sinclair

Clerk: Andrea Evans

1. Apologies for absence

There were no apologies for absence.

2. Minutes of the last council meeting

The minutes of the previous meeting held on 5th April 2022 had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Public Participation

None

5. Report on police matters

The police report had been circulated to Councillors and this was discussed.

6. Update on the Community Agent's scheme and approval of the contract between LRCC and PRC for 2022/23

A meeting had taken place on 11th April between three Councillors, the Clerk, and the manager of Penley Rainbow Centre to discuss the contract for 2022/23, and improved working practices were agreed upon.

The interviews for a new Community Agent were scheduled for the next day and Cllr. D Wright would be attending to represent the Council.

The Council decided to approve the contract with Penley Rainbow Centre for provision of a Community Agent for 2022/23, and also the contract with WCBC for the funding for the Agent.

7. Update from the Clerk on the work log

The Clerk provided an update on the work log and this was discussed.

Parking Fron Basin/Trevor Basin – Discussions between the County Councillor, CRT and WCBC were ongoing. The Clerk had requested a meeting with CRT and the Llangollen Canal Boat Company to discuss the issues raised by residents and possible solutions. Mark Evans of CRT was happy to meet and two representatives of the Boat Company were willing to meet with Mark Evans, Georgina Woods and 1 to 2 Councillors on a Thursday or Friday early morning. It was decided to arrange a meeting after the County Councillor had attended a scheduled meeting with CRT.

Cars parked on the A539 Llangollen Road near the old post office – Installation of the parking restriction signs had been due to start on 11th April but this had not happened. The County Councillor offered to look into this on behalf of the Community Council.

New notice boards for Garth – Awaiting the decision of WCBC, regarding the proposed site of the noticeboard near Hafryn flats. It was decided that the Clerk would write to WCBC to ask when this would be resolved as the original request was made in February 2021.

Installation of a lockable gate at the George Avenue playground – The Clerk was waiting for a start date from the contractor.

Memorial in Garth – A local contractor was going to carry out the work.

Easement required for the JC Edwards wall land – LRCC's solicitor was working on this. The Clerk had again contacted Eastman's to ask for a reply as a matter of urgency, to enable the Council to progress with the project.

Safety issues on Gate Road due to parked cars – On-going.

Flooding on the A539 – One gully was scheduled to be repaired by WCBC.

8. Planning applications

Consideration of planning applications:

P/2022/0319 – Single storey side extension – **Bryn Y Ffynnon, Woodlands Road, Froncysyllte, Wrexham**

There were no objections to the application.

9. Correspondence update from the Clerk

All correspondence was listed in the Clerk's report and had been forwarded to Councillors.

The Clerk informed Councillors that the Derwen College email stated that planting of community planters would take place during the first week of June. It was decided that the Clerk would arrange for the permanent planters in the Community to be tidied.

10. Update on the scheduled resurfacing of Garth Road

The County Councillor informed Councillors that the work was scheduled to be done and was on WCBC's work-plan.

11. Proposal that the Council purchase a community seat to commemorate Cllr. Mrs J Evans's 40 years of service to the community.

This was discussed and it was decided that the Community Council would replace the old metal seat at the Community Centre with a wooden one in recognition of Cllr. Mrs J Evans's contribution to the Community Council, and indeed the community as a whole. A plaque would be placed on the bench recognising this contribution. The Clerk would obtain prices for a wooden bench.

12. An update on the purchase of souvenir bottles for primary school children in the community to commemorate the Queen's Jubilee

It was decided that the souvenir water bottles would be distributed to children aged 5 to 11 years residing in the ward to commemorate the Jubilee. It was decided that the Clerk would arrange for the distribution to be made from the Garth & Trevor Community Centre and that the Chairman would present the water bottles to the children. A notice of the specific details would be published on the Council Facebook page and Community Noticeboard Facebook pages.

Cllr. Sinclair and Cllr. Mrs Kempster volunteered to read in the service held at Froncysyllte Church on Sunday 5th June, and Cllr. Mrs S Williams volunteered to provide cakes for the attendees.

13. Discussion of the playground inspection reports and a decision on any action to be taken

It was decided that the Clerk would arrange for a Playground Committee meeting in order to consider the inspection reports.

14. To decide whether to organise litter picking events once again and whether to buy additional equipment.

It was decided that the Council would hold litter picking events in each village once a month for the next 3 months. In addition the Clerk would purchase one telescopic litter picker for each village.

15. To receive an update on the Boer War Memorial project. 5/22

The War Memorial Trust had awarded the Council a Professional Advice Grant of £1,070 (75% of the quoted cost of engaging a consultant) and the Council decided to contribute £355 towards the total cost. It was decided to accept the grant and the Clerk would sign the contract. Cllr Sinclair would liaise with the Consultant to begin the work assessment as detailed in the grant application.

16. To discuss Cadwyn Clwyd's Green Communities Project.

It was decided that the Council would consider participating in the project, and that a working group comprising Cllr. K Sinclair, Cllr. D Wright, Cllr. Mrs S Williams, Cllr. D Metcalfe and Cllr. Mrs R Allen would discuss this and report back to the Council.

17. An update on the Cycle Path project.

The County Councillor informed the Council that the project was progressing and meetings were being held. Part of the required land was being purchased and discussions were on-going regarding two other parcels of land.

18. To consider sponsoring an environmental competition in the local schools.

This was discussed and it was agreed in principle that a poster competition would be held before the end of the summer, which would include Primary and Secondary aged children in the community. Prizes would be provided by the Picturesque Landscape Project. Further details of the competition would be provided once they were finalised.

It was proposed that the Council incorporate environmental themed recycling elements for children in the Garden Competition. This would be discussed in relation to the competition at the next meeting.

19. To consider and decide on the request made by the relatives of a deceased gentleman to purchase a bench for the Community, in his memory.

This was discussed and it was decided to grant the request in principle but more details were needed regarding the location and who would be funding the base for the bench if required.

20. To receive a financial update from the Clerk and authorise payments to be made.

Financial statements had been circulated as at the end April 2022: receipts for 2022/23; bank reconciliation; and budget monitoring against precept and receipts.

Authorised payments:

P Ankers	102495	£439.50
P Green	102496	£621.00
J Evans	102497	£533.53
J Evans	102498	NJC
Total		£2,545.37

21. Items for the next agenda.

To be sent to the Clerk before 31st May 2022

Date, Time and Venue of the Next Meeting – 7th June 2022 at 7.00pm at the Garth & Trevor Community Centre