

**Llangollen Rural Community Council**  
**Minutes of Annual Meeting held via Teleconferencing**  
**At 6.30pm on Tuesday 8<sup>th</sup> September 2020**

1/20

**Present**

Cllr. Mrs Sue Kempster	Cllr. Mrs D J Evans
Cllr. Elfed Morris	Cllr. Anthony Roberts
Cllr. Keith Sinclair	Cllr. Rod Playford
Cllr. Phil Jones	Cllr. Mrs Sian Williams
Cllr. Darrell Wright (joined at item 12)	

Chairman: Cllr. Mrs S Kempster

Clerk: Andrea Evans

**1. Apologies**

There were apologies for absence from Cllr. S Jones, and Cllr. D Wright would join the meeting later.

The Chairman welcomed Cllr. Mrs Sian Williams to her first meeting after being co-opted to the Council. She also thanked the Clerk for her help and support over the last 18 months.

**2. Declarations of interest**

None received.

**3. Appointment of Chairman**

It was proposed and seconded that Cllr. E Morris was appointed as Chairman. This was carried unanimously and Cllr. E Morris took the Chair. He thanked Cllr. Mrs S Kempster for her hard work over the last two and a half years, and in particular during the recent difficult times caused by the Covid19 pandemic. He also thanked the Clerk for all the work that had been done, and welcomed Cllr. Mrs Sian Williams to her first Council meeting.

He informed Councillors that the Community Agent had been ill recently and on behalf of council wished him a speedy recovery.

**4. Appointment of Vice Chairman**

It was proposed and seconded that Cllr. K Sinclair was appointed as Vice Chairman. This was carried unanimously.

**5. Appointment of Press Officer**

The Clerk was appointed as Press Officer.

**6. Appointment of Responsible Financial Officer**

The Clerk was appointed as the Responsible Finance Officer.

**7. Appointment of Finance Committee (membership 4 plus the Council Chairman)**

The following appointments were made to the Finance Committee:

Cllr. Mrs D J Evans;  
Cllr. K Sinclair;  
Cllr. P Jones;  
Cllr. D Wright; and  
Cllr. E Morris (Council Chairman).

**8. Appointment of Noddfa Cemetery Committee (membership 4 plus the Council Chairman)**

The following appointments were made to the Noddfa Cemetery Committee:

Cllr. Mrs S Kempster;  
Cllr. Mrs D J Evans;  
Cllr. A Roberts;  
Vacancy; and  
Cllr. E Morris (Council Chairman).

**9. Appointment of Playground Committee** (membership 4 plus the Council Chairman)

The following appointments were made to the Playground Committee:

Cllr. Mrs S Kempster;  
Cllr. A Roberts;  
Cllr. K Sinclair;  
Cllr. Mrs S Williams; and  
Cllr. E Morris (Council Chairman).

**10. Appointment of Two Representatives to the Garth & Trevor Community Centre Committee**

The following appointments were made:

Cllr. Mrs S Kempster; and  
Cllr. R Playford.

**11. Appointment of Two Representatives to the Froncysyllte Community Centre Committee**

The following appointments were made:

Cllr. K Sinclair; and  
Cllr. P Jones.

**12. Appointment of a Representative at One Voice Wales Meetings**

The following appointment was made:

Cllr. R Playford.

**13. Authority to Sign Cheques**

All Councillors are authorised to sign cheques (any two Councillors and the Clerk at any one time).

**14. Date, Time and Venue of Council Meetings**

The first Tuesday of the months of October, November, December, February, March, and April. January and August are declared holiday months. Under the present Covid 19 restrictions, meetings will take place via teleconferencing. Once physical meetings resume, they will alternate between Garth & Trevor Community Centre and Froncysyllte Community Centre.

**Llangollen Rural Community Council**  
**Minutes of Meeting held via Teleconferencing**  
**On Tuesday 8<sup>th</sup> September 2020**

3/20

**Present**

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Darrell Wright	Cllr. Mrs D J Evans
Cllr. Anthony Roberts	Cllr. Keith Sinclair
Cllr. Rod Playford	Cllr. Phil Jones
Cllr. Mrs Sian Williams	

Chairman: Cllr. Elfed Morris

Clerk: Andrea Evans

**1. Apologies**

There were apologies for absence from Cllr. S. Jones.

**2. Minutes of the last council meeting**

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

**3. Declarations of interest**

There were no declarations of interest.

**4. PCSO's report on police matters**

The Clerk informed Councillors that the PCSO was no longer providing monthly updates showing the number of local incidents. Councils had been advised to look at the Police UK website to obtain local information. The Clerk had sent an example of the information available from the website to Councillors, and they had not found this to be very helpful. The Clerk was in the process of setting up a meeting with the recently appointed Police Sergeant for the area, the PCSO and Councillors to discuss local issues.

**5. Community Agent's report**

The Community Agent had been on sick leave since 26<sup>th</sup> August, 2020 and was currently recuperating at home. Councillors wished him well for a speedy recovery.

**6. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking Fron Basin/Trevor Basin* - parking consultations had been issued by WCBC. Cllr. Roberts informed Councillors that the issue of coaches parking in the Fron Basin car park would be discussed at his next meeting with WCBC and CRT on 24<sup>th</sup> September.

*Dog fouling on the old railway line* – The Clerk had been informed by WCBC that the PSPO order should be active from 1<sup>st</sup> October 2020, but that priority for enforcement would be parking. There would be no active patrols for dog fouling enforcement, just reactive subject to available resources.

*Cars parked on the A539 Llangollen Road near to the old post office* - parking consultations had been issued by WCBC.

*J C Edwards wall and pillars site* – the feasibility study was due to be completed by the end of October. Eastman's had verbally agreed that they would grant the Community Council an easement over the strip of land in question. The Clerk would contact the two recommended solicitors for information.

*New notice boards for Garth* – a quote had been received for the provision of two man-made timber notice boards. Cllr. Morris had not yet received the second quotation for hardwood notice boards. It was decided to discuss this further at the next meeting when the second quotation had been received.

*Installation of a lockable gate at the George Avenue playground* – WCBC had granted permission for the Community Council to install a gate which could be locked at night. It was decided that a Working Group

would still be set up to discuss other possible solutions to the ASB experienced at the playground.

*Purchase of 2 speed signs and 2 extra lockable mounting posts* – One sign had been placed on the A539 near Station Road, Trevor, and the other in Garth opposite Cromwell Terrace. It was decided to purchase two additional batteries for the signs.

*Possible use of the Froncysyllte school field* - discussions were on-going.

*Footpath between Alma Road and School Lane* – As the footpath was not on the Definitive list of paths held by WCBC, Cllr. Sinclair proposed that the Council make a Definitive Map Modification Order to have the path placed on the list. He would provide a report to the next meeting.

*Steps on the footpath near to the Pump field* - Cllr. Morris had not heard from the Rights of Way Department at WCBC regarding the steps. Cllr. Roberts would check this with WCBC.

*Wildlife garden on the old railway line path* – shrubs and bulbs would need to be planted in the autumn.

*Kerbs in Trevor were full of weeds* – it was decided that the Clerk would send a letter to the Head of Housing at WCBC to inform him of the numerous complaints received about this.

*Request for an Astro turf pitch in Trevor* – money was held at WCBC to provide a MUGA in the area, and Cllr. Roberts was pursuing this with WCBC.

*War Memorial Garth* – the damaged wall had been fixed. There were one or two leaks where the dome meets the brickwork, and Cllr. Morris offered to deal with this.

*Japanese Knotweed on the Offa's Dyke footpath* – the Clerk would report this to Offa's Dyke Path National Trail Officer.

*Fron Cemetery grounds maintenance* - the Cemetery Grounds Maintenance Committee had released funds for short-term work, and the Community Payback Service was working at the Cemetery. It was decided to continue to provide the annual contribution to Cemetery maintenance.

*Garden near the Garth & Trevor Community Centre* – the garden was tidied on 29<sup>th</sup> August, 2020.

*Risk assessments of seats, street furniture and Noddfa* – Garth and Fron seats done. Trevor seats, street furniture and Noddfa to be done.

## **7. Planning applications**

Nothing to report.

## **8. Correspondence update from the Clerk**

### **One Voice Wales**

Community & Town Council loss of income funding

Training available

Dyfed Powys Police – Scam Warning – Microsoft calls

WLGA Coronavirus Update 24.08.20, 25.08.20, 26.08.20, 01.09.20 and 02.09.20.

Guidance to councils on holding meetings on a physical basis

### **Wrexham County Borough Council**

Traffic Regulation Orders

Covid-19 Awards

Covid-19 Briefing Note 28.08.20

### **Welsh Government**

Coronavirus Covid-19 News – 21.08.20, 28.08.20, 04.09.20

### **North Wales Police**

Dog Thefts Update

Warning of Doorstep Crime/ Telephone Scams

### **Ken Skates**

Newsletter 04.09.20

All emails have been forwarded to Councillors.

**9. Maintenance of the Boer War Memorial in Froncysyllte**

It was decided that the Clerk would contact Steve Greuter at the Wrexham Museum to ask for his advice, and Cllr. Roberts would also contact him. Once expert advice was received, a decision on the recommendations could be made. Cllr. Playford offered to ask the consultant working on the J.C. Edwards project for his opinion regarding the memorial.

**10. Operation London Bridge**

Councillors agreed that the plan should be put in place, for the Community Council to be able to respond in the appropriate manner. The Clerk would source a suitable portrait of the Queen, black florist's ribbon, and loose leaf books of condolences for use in the community.

**11. Annual Inspection Reports for the Playgrounds**

The Clerk had arranged for P Green to clear the moss and algae at each site, and to deal with the compacted matting around some of the equipment at the playgrounds. A Playground Committee meeting would be arranged for a Friday afternoon.

**12. Froncysyllte Cemetery Maintenance**

This had been discussed under item 6.

**13. Bringing unoccupied properties back into use**

It was decided that the Clerk would write to the Head of Housing at WCBC to ask how many empty properties were currently in the community, and for details of WCBC's policy to deal with this.

**14. Finance**

Financial statements had been circulated as at the end August 2020: receipts for 2020/21; bank reconciliation; and budget monitoring against precept and receipts.

**Authorised payments:**

P Ankers	102330	£300.00
WCBC	102331	£125.10
J Evans	102332	£100.31
D Jarvis	102333	NJC
J Evans	102334	NJC
HMRC	102335	£704.40
P Green	102336	£608.00
NEST	DD	£30.47
<b>Total</b>		<b>£3,211.73</b>

**15. Items for the next agenda.**

Contact Clerk by 30<sup>th</sup> September 2020.

**Date, Time and Venue of the Next Meeting – 6<sup>th</sup> October 2020 at 7.00pm via Teleconferencing**