

**Llangollen Rural Community Council**  
**Minutes of Meeting held at the Garth & Trevor Community Centre**  
**On Tuesday 6<sup>th</sup> September 2022**

14/22

**Present**

Cllr. Elfed Morris  
Cllr. Darrell Wright  
Cllr. Steve Jones  
Cllr. Mrs Sian Williams  
Cllr. Anthony Roberts

Cllr. Mrs Sue Kempster  
Cllr. Keith Sinclair  
Cllr. Mrs Moira Griffiths  
Cllr. Mrs Rachel Allen

Chairman: Cllr. Keith Sinclair

Clerk: Andrea Evans

**1. Apologies for absence**

There were no apologies for absence.

**2. Minutes of the last council meeting**

The minutes of the previous meetings held on 5<sup>th</sup> July 2022 had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

Matters arising from the minutes:

Item 12 - Discussion regarding pedestrian road safety on Garth Road. Cllr. Morris informed members that there were signs available that could be used on Garth Road informing drivers and pedestrians that there were no footpaths on parts of the road. It was decided that the Clerk would contact the Road Safety Officer at WCBC to ask if signs could be provided at four points on the road.

**3. Declarations of Interest**

There was a declaration of interest from Cllr. Sinclair regarding item 8, planning application P/2022/0645 as he was a close neighbour to the property.

**4. Public Participation**

None

**5. Police Report**

A police report had not been received.

**6. Update on the Community Agent's scheme**

The Clerk had forwarded the Community Agent's report to Councillors. It was noted that a grant had been obtained for a luncheon club in Garth & Trevor and the arrangements would need to be publicised. It was decided that the Clerk would ask PRC to provide separate notices for the dates of the drop-in sessions for Garth & Trevor and for Froncysyllte.

**7. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking at Fron Basin/Trevor Basin* – Discussions between the County Councillor, CRT and WCBC were on-going. The Clerk had written to CRT to request a meeting at the Fron Basin to discuss the situation but had not received a reply. Furthermore, the Clerk had written to WCBC and the Police to ask why penalty notices were not being issued with regards to any traffic violations by visiting coaches to the Fron Basin area, and if this was going to be addressed by visits from Enforcement Officers. It was decided that the Clerk would write again to CRT to request a meeting. In addition the Clerk would re-send the email to WCBC and the Police regarding alleged traffic violations by visiting coaches in the vicinity of the Fron Basin.

The relationship between WCBC and the Community Council with regard to the WHS, and indeed in general, was discussed. It was decided to invite the Chief Executive of WCBC to meet with Councillors, to discuss the lack of information provided to the Community Council with regard to the WHS, and the

difficulties encountered in receiving responses from WCBC, even in connection with day-to-day enquires. A condition of the Inscription of the WHS was that the community was kept informed and was involved in decisions regarding the site, by way of regular Steering Group meetings. These meetings were not taking place and the community was not being kept informed.

*Cars parked on the A539 Llangollen Road near the old post office* – The parking restrictions signage had been installed by WCBC.

*New notice boards for Garth* – The second notice board had been installed near Hafryn flats in Garth and the Council agreed that the Clerk would sign the licence agreement with WCBC.

*Installation of a lockable gate at the George Avenue playground* – The gate had been installed and the County Councillor had approved the opening and closing times that were agreed by the Community Council at the last meeting. The Clerk would now consult with both set of residents abutting the pathway to the playground regarding the opening and closing times. Once this was done the Clerk would finalise the agreement with WCBC and organise the necessary signage.

*Memorial in Garth* – A local contractor was about to carry out the work which would cost about £300.

*Easement required for the JC Edwards wall land* – Eastman's had informed LRCC's solicitor that they were ready to complete the transfer soon after 5<sup>th</sup> September. The solicitor would advise when this was done.

*Safety issues on Gate Road due to parked cars* – On-going.

*Flooding on the A539* – WCBC were about to begin work on clearing the gullies on both sides of Llangollen Road and investigating via a camera where repairs were needed.

*Installation of a new bench at Garth & Trevor Community Centre* – The Clerk would obtain prices for a wooden bench.

## 8. Planning applications

Consideration of planning applications:

**P/2022/0645** - Replace ground floor UPVC sash window with wooden unit and replace other windows with double glazed units – **The Lodge, Gate Road, Froncysyllte, Wrexham**

**P/2022/0654** - Erection of log store and alterations to bank at rear of property – **Sycamore Cottage, Pontcysyllte, Wrexham**

There were no objections to the applications.

For information - Granted:

**P/2021/0560** – Redevelopment of canal basin for use as boat hire business including erection of 2 buildings and storage enclosure – **Trevor Basin, New Road, Trevor, Wrexham**

**P/2021/0888** – Erection of new stable block, provision of access, associated earthworks and landscaping to provide “animal physiotherapy business” – **Byrer, Trevor Hall Road, Garth, Wrexham**

**P/2022/0118** – Demolition of existing detached garage and erection of two storey extension, with associated alterations to Brookside Cottage – **Brookside Cottage, Trevor Hall Road, Garth, Wrexham**

**P/2022/0513** – Single storey rear extension and external staircase – **Mill Inn, Mill Lane, Cefn Mawr, Wrexham**

**P/2022/0645**- Replace ground floor UPVC sash window with wooden unit and replace other windows with double glazed units – **The Lodge, Gate Road, Froncysyllte, Wrexham**

## 9. Correspondence update from the Clerk

All correspondence was listed in the Clerk's report and had been forwarded to Councillors. Cllr. Metcalfe had volunteered to attend the One Voice Wales Innovative Practice Conference on 14<sup>th</sup> September on behalf of the Council and this was agreed. He would provide a report on proceedings at the next meeting.

**10. The purchase of bars for the Chairman's Collarette**

It was decided to purchase four bars for the collarette detailing the Chairman for:

2018/2019 - Cllr. Mrs Sue Kempster;

2019/2020 - Cllr. Mrs Sue Kempster;

2020/2021 - Cllr. Elfed Morris; and

2021/2022 - Cllr. Elfed Morris.

Also the Clerk would have the collarette revalued for insurance purposes.

**11. Events for the 'Great Big Green Week' - 24<sup>th</sup> September to 2<sup>nd</sup> October**

Cllr. Mrs R Allen outlined the Working Group's proposal that the Council hold litter picking sessions: From 18<sup>th</sup> September; Trevor 25<sup>th</sup> September and Panorama 28<sup>th</sup> September (to tie in with the OPL organised event). The group also proposed that a Plant/Seed/Fruit swap was held outside the Garth & Trevor Community Centre on 1<sup>st</sup> October for two hours. The Council decided to hold the litter picking sessions and the plant/seed/fruit swap.

**12. Update from the Cadwyn Clwyd Green Communities Project Working Group**

It was proposed that the Council apply for funding for a Community Miles project, covering Froncysyllte, Garth and Trevor to produce two separate leaflets showing walking routes and to improve the physical infrastructure of the routes. It was hoped that match funding would be provided by the Sustainable Development Fund (SDF), but in the event of there being a shortfall in any match funding then no submission would be made until full council approval had been sought. It was decided that an application for funding would be prepared for submission subject to match funding being available.

**13. Work required following the Playground Committee site meeting**

A Playground Site Committee meeting was held on 25<sup>th</sup> August 2022 and a copy of the Committee's recommendations had been shared with all Councillors for approval. The recommended work was approved by the Council and the Clerk would arrange for the work to be carried out, and where appropriate obtain quotes for Council approval.

**14. Discussion of the complaint received about the trees above the Woodland Grove playground**

It was decided that further investigation would be carried out by the Clerk regarding the boundary of the land that had been transferred from WCBC, in order to establish who was responsible for the trees in question.

**15. A report regarding the Trevor Basin defibrillator**

The Clerk informed Councillors that the Trevor Basin defibrillator was subject to a general recall due to a software issue relating to the battery. The first responder had arranged for the defibrillator to be returned for the necessary software update and also for a loaned machine to be put in place whilst this was being done. It was decided that if the battery needed to be replaced the Clerk would authorise this and organise payment.

**16. Approval of payments to Garth CP School, Froncysyllte CP School, Garth & Trevor Community Centre and Froncysyllte Community Centre**

The following payments were approved: £3,000 each to Garth & Trevor Community Centre and to Froncysyllte Community Centre; and £500 each to Garth CP School and to Froncysyllte CP School.

**17. Action to be taken with regard to the section 6 biodiversity and ecosystem resilience duty**

The duty included a three yearly requirement that all public authorities must publish a report detailing the actions taken to help maintain and enhance biodiversity. The Council published the first report at the end of 2019 and the second report was due at the end of this year. The Council should evaluate and reflect on the steps the Council had taken to benefit diversity and consider potential additional actions. It was decided that the already established Cadwyn Clwyd Green Communities Fund Group comprising Cllr. Sinclair, Cllr. Wright, Cllr. Mrs Williams, Cllr. Mrs Allen and Cllr. Metcalfe would produce the report.

**18. Consideration of the problems encountered with the gullies on the old railway line in Trevor**

The continuing problem of the gullies blocking and overflowing on the old railway line in Trevor was discussed. The County Councillor informed Councillors that he would ask if the regular clearing of the gullies could be added to WCBC's program of work.

**19. Discussion regarding complaints of speeding on Station Road, Trevor and action to be taken**

Councillors had received complaints regarding cars speeding on Station Road in Trevor. Following a discussion it was decided to purchase an additional speed sign for use on Station Road.

**20. Financial update from the Clerk and authorisation of payments to be made**

Financial statements had been circulated as at the end August 2022: receipts for 2022/23; bank reconciliation; and budget monitoring against precept and receipts.

**Retrospective payments authorised for August 2022:**

P Ankers	102516	£292.50
P Green	102517	£621.00
Derwen College	102518	£768.00
Splash Community Trust	102519	£1,500.00
WCBC	102520	£239.90
WCBC	102521	£65.56
The Rainbow Centre	102522	£2,970.25
J Evans	102523	£102.92
J Evans	102524	NJC
<b>Total</b>		<b>£7,541.28</b>

**Authorised payments for September 2022:**

P Ankers	102525	£292.50
P Green	102526	£621.00
Audit Wales	102527	£260.00
K Claybrook	102528	£144.00
The Rainbow Centre	102529	£2,249.25
Seion Chapel	102530	£200.00
St David's Church	102531	£250.00
Capel Y Groes	102532	£250.00
Froncysyllte Community Centre	102533	£3,000.00
Garth & Trevor Community Centre	102534	£3,000.00
J Evans	102535	£55.15
J Evans	102536	NJC
S Morris	102537	£300.00
HMRC	102538	£892.24
<b>Total</b>		<b>£12,495.49</b>

**21. Items for the next agenda**

Items to be received by the Clerk by Wednesday 28<sup>th</sup> September 2022

**Date and Venue of the Next Meeting – 4<sup>th</sup> October at 7.00pm at the Froncysyllte Community Centre**