

**Llangollen Rural Community Council**  
**Minutes of Meeting held in Froncysyllte Community Centre**  
**On Tuesday 4<sup>th</sup> June 2019**

6/19

**Present**

Cllr. Mrs Sue Kempster  
Cllr. Elfed Morris  
Cllr. Mrs Alyson Winn  
Cllr. Rod Playford  
Cllr. Keith Sinclair

Cllr. Mrs D J Evans  
Cllr. Darrell Wright  
Cllr. Steve Edwards  
Cllr. Steve Jones

Chairman: Cllr. Mrs S Kempster

Clerk: Andrea Evans

**1. Apologies**

There were apologies for absence from Cllr. A Roberts - work.

**2. Declaration of Interest**

There were no declarations of interest.

**3. Police Matters**

PCSO David Jenkins was unable to attend, so his report was read out by the Clerk. Between 1<sup>st</sup> May and 4<sup>th</sup> June the following were reported:

Six reports of ASB, 2 at Trevor Basin, 2 on Trevor Estate and 2 neighbour disputes  
One report of criminal damage in Froncysyllte  
One burglary in Trevor  
One theft from a vehicle at Pontcysyllte  
A drug offence detected on Trevor Estate by police patrol

Following the last meeting the Clerk contacted the PCSO expressing Councillors' concerns about the increase in anti-social behaviour and asking what would be done. The PCSO had informed the Clerk that colleagues had been patrolling the area when possible, the youths had been identified with regard to ASB in Trevor and appropriate actions taken.

The Chairman and Clerk were attending Wrexham Rural Neighbourhood Policing Forum on Thursday 4<sup>th</sup> July at 7pm at the Eastern Divisional HQ in Llay.

**4. Community Agent**

The handover between Lynda and the new Community Agent had taken place. The Community Agent had met with the Southern Cluster agents and the Social Prescriber at Llangollen Health Centre.

The clerk would look into changing the e-mail address for the Community Agent.

**5. Work log –Action Plan**

The work log was updated.

Cllr. S Edwards and Cllr. A Roberts had set up the speed sign on the A539 in Trevor. The Clerk provided some examples of the information that could be obtained from the sign and it was decided that monthly information would be provided. Following further discussion, it was decided that the sign would remain at its present location for a month and then relocated for a month to either Garth or Froncysyllte. It was proposed that the Council purchase an additional sign and two extra mounting posts and this was agreed.

Regarding the parking issue at the Fron Basin, Cllr. Roberts is in discussion with WCBC and CRT about the issues surrounding the WHS and will report back to Council.

## **6. Members' Urgent Reports**

7/19

A letter of complaint had been received from a resident of Garth following the burning of rubbish at Trevor Hall Farm on 3<sup>rd</sup> June, when rubber tyres caught fire and the Fire Service attended. The letter expressed concerns about the regular fires in Garth and the resulting smoke pollution. It was decided that the Clerk would contact Environmental Health at WCBC to establish the legality of the regular burning of rubbish.

Cllr. Morris expressed concern about road safety due to cars parked on the A539 in Trevor near to the old post office. It was decided that the Clerk would arrange a site visit with WCBC to discuss the issue and a letter would be sent to the residents of the area asking if they would consider parking on their own property.

Cllr. Sinclair reported that he had been asked to join the Governors of the Dee Valley Federation of Schools and he would clarify with them if this was as a representative of the Community Council.

The flower beds at the top of Station Road needed to be tidied and the Clerk would organise this.

## **7. Minutes of the Previous Meeting**

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

## **8. Matters Arising from the Minutes**

Councillors discussed the purchase of litter picking equipment and decided to purchase 6 pickers, 6 hoops and 6 high-visibility vests for each village together with a box of litter bags.

## **9. Planning**

Single-storey rear kitchen extension

**Trevor Cottage, Llangollen Road, Trevor, Wrexham P/2019/0309 GRANTED**

Development of Outdoor Educational Facility to include:-

- Canopy/wooden structure
- Wooden shed for resources/planting
- Outdoor classroom/teaching area
- Play area apparatus for physical play including climbing frame
- Trim trail – low level wooden rope structure

**Garth CP School, Garth Road, Trevor, Wrexham P/2019/0357 PENDING**

## **10. Correspondence**

### **One Voice Wales**

Joint OVW and Planning Aid Wales Network Event / Conference – 11<sup>th</sup> June 2019 -Llanrwst

Model Informal Resolution Protocol

Training in Llangefni – Making Effective Grant Applications

June Training Dates

OVW Wrexham/Flint Area Committee Meeting 11<sup>th</sup> June 2019- Gwersyllt

Innovative Practice Conference – 10<sup>th</sup> July 2019 – Royal Welsh Showground

### **North Wales Community Health Council**

Lessons Learnt Review Betsi Cadwaladr Health Board

### **County Cllr A Roberts**

Safe Places Training Cefn Mawr -13<sup>th</sup> June 2019

Aldi Roadworks A539 Ruabon

### **Ken Skates**

E-newsletter 31/05/19

### **Planning Aid Wales**

Planning Training – 22<sup>nd</sup> May 2019

Planning Training – 23<sup>rd</sup> May 2019  
Planning Training – 11<sup>th</sup> June 2019  
Planning Training – 26<sup>th</sup> June 2019

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### **Play Wales**

Playday 2019 – 7<sup>th</sup> August 2019  
Publications

The correspondence was made available for perusal by Councillors, and copies had been e-mailed.

### **11. Footpaths & Roadways**

The Clerk had e-mailed WCBC to complain about the surface of Garth Road from the crossroads to the playground and to ask if any action could be taken. She was awaiting a reply.

Regarding the canal end of the Clinker Path and whether there should be a barrier e.g. a kissing gate at the end of the path, Kate Thompson of Our Picturesque Landscape was taking advice on the issue and would inform the Council when a decision was made.

On Station Road in Trevor, half way down after the flats near the steps into the estate, blocked drains had been reported on both sides of the road. Also the drain at the bottom of the road opposite the Chapel tearooms was blocked. The Clerk would report this to WCBC.

### **12. Projects 2019/2020**

Councillors discussed whether to fund Christmas lights in the community. Permission would be needed from WCBC before any lights could be fixed on WCBC columns, and before this was given certain specifications had to be completed. Given the current economic climate, concern was expressed with regard to the cost and the work involved in providing lights for three villages. Following discussion it was decided that the Community Council would not provide Christmas lights in the area.

### **13. Meetings / Training**

Councillors were informed that Cllr Playford was attending the One Voice Wales and Planning Aid Joint Event, The Role of Community Place Plans and Place Plans, on 11<sup>th</sup> June at Llanrwst. Also Safe Places training was taking place at George Edwards Hall in Cefn Mawr on Thursday 13<sup>th</sup> June at 11am.

### **14. Playground**

The Clerk reported that a quote had been received from HAGS for £412.50 (ex VAT) for work on the zip-wire and £82.50 (ex VAT) to repair the wet-pour under the slide. The Clerk informed HAGS that the issue with the zip-wire was first brought to their attention in November 2017 (within the warranty period), and was not dealt with by them at the time, or when it was subsequently raised with them. Further discussion was taking place between the Clerk and HAGS. It was decided to pay for the wet-pour under the slide to be repaired.

Regarding the replacement goal post at Fron playground, the Clerk was obtaining quotes.

A complaint had been received from a resident of Garth about the gate at the playground. WCBC had inspected the gates and they were found to be working correctly. The complainant had then asked if a heavier gate could be installed. This was discussed and Councillors decided, taking into account the Health and Safety advice from WCBC, that there was nothing the Council could do at the present time. The situation would be reviewed once the annual inspection report was received.

A number of complaints had been received about littering at the George Ave playground in Trevor. Youths were congregating at the playground in the evening and leaving lots of litter behind. It was decided to speak to the police and ask for patrols by the PCSO.

### **15. Best Garden Competition and Community Planters**

The Clerk reported that the Garden Competition judging would take place on Thursday 11<sup>th</sup> July and the community planters would be filled during the week beginning 10<sup>th</sup> June. Also the planting circles at the Trevor shop and the planters on Trevor Green had been tidied.

**16. Terms of Reference**

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The Clerk had produced terms of reference for the Council and its committees, and had sent copies to Councillors prior to the meeting for consideration. It was decided to adopt the terms of reference.

**17. Insurance & Risk Assessments**

The Clerk informed Councillors that risk assessments for seats and street furniture were complete and the cemetery risk assessment would to be carried out that week.

The Clerk had obtained three quotations for the Council's insurance which was due for renewal. Following discussion it was decided to accept the lowest quotation from Came & Company and also to enter a three year agreement.

**18. Finance**

Financial statements were presented as at the end May 2019 including: receipts for 2019/20; bank reconciliation; and budget monitoring against precept and receipts.

The following payments were authorised:

P Ankers	102186	£429.90
P Green	102187	£560.00
JDH Business Services Ltd	102188	£163.20
J Evans	102189	£116.42
J Evans	102190	NJC
D Jarvis	102191	NJC
L Broe	102192	NJC
HMRC	102193	£626.84
L Broe	102194	£2.25
J Evans	102195	£60.00
NEST	DD	£26.62
<b>Total</b>		<b>£3,232.34</b>

**19. Internal Audit and the Annual Return**

The internal audit had been completed and the Clerk shared the audit report with Councillors.

The internal auditor had certified the Annual Return and the Clerk presented it for approval by Council. Following due consideration the Annual Return was approved and signed by the Chairman.

**20. Date, Time and Venue of the Next Meeting**

As there was no further business to discuss, the Chairman closed the meeting. The next Council meeting will be held at 7.00pm at Garth & Trevor Community Centre on Tuesday 9<sup>th</sup> July 2019.