

Llangollen Rural Community Council
6/18
Minutes of Meeting held in Froncysyllte Community Centre
on Tuesday 5th June 2018

Present

Cllr. Mrs Sue Kempster
Cllr. Elfed Morris
Cllr. Mark Valentine
Cllr. Mrs Alyson Winn

Cllr. Darrell Wright
Cllr. Mrs D J Evans
Cllr. Steve Jones

Chairman: Cllr. Mrs Sue Kempster

Clerk: Andrea Evans

1. Apologies

Apologies for absence have been received from Cllr. Steve Edwards and Cllr. Anthony Roberts.

2. Declaration of Interest

Cllr Mark Valentine declared an interest in agenda items 14 and 18 and left the meeting during discussion of these items.

3. Police Matters

PCSO Dave Jenkins was unable to attend the meeting and so his report was read out by the Clerk. The following were reported for May 2018:

One case of anti-social behaviour, relating to a neighbourhood dispute in Fron
One case of theft of a battery and a fire extinguisher from garage premises
One attempted burglary other than dwelling, garage window broken
One case of arson, a small fire in woodland Trevor

It was reported that there have been complaints made by hirer's of Garth & Trevor Community Centre about noise and litter resulting from teenagers congregating around the building. There has also been a report of a fire lit on the back step. It was decided that the Clerk would request more frequent patrols of the area by the PSCO.

Councillor expressed concern about the speed of traffic in Garth during the drop off and pick up of children at Garth school and asked the Clerk to request more frequent patrols at these times.

The problem of litter at George Avenue playground had worsened; including ripped metal cans being left on the ground which posed a hazard for young children. Councillors decided that the Clerk would request that the PSCO visits local schools to talk to the children about keeping playgrounds tidy and also that there are more frequent patrols of the playgrounds.

4. Outstanding Council Appointments

Appointment of Vice Chairman - Cllr. Mark Valentine appointed.

Appointment of Froncysyllte Community Centre Representative - deferred.

Appointment of Playground Committee Chairman - to be decided at the next Playground Committee meeting.

Appointment to Playground Committee - Cllr. Mrs Sue Kempster and Cllr. Mark Valentine appointed.

5. Outstanding Work log -Action Plan

The work log was updated.

6. Members Urgent Reports

Councillors discussed the speed of traffic near Garth School and decided that the Clerk would contact the Highways Department to request that the 20mph zone is extended as far as the playground at the junction of the road with Pen-Y-Gaer.

Cllr. A Roberts had requested grass cutting at the Cwnallis junction on the A5.
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7. Minutes of the Previous Meeting

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

8. Matters Arising from the Minutes

Councillors discussed the recent problems encountered due to the cars and buses of visitors to the WHS parking on Trevor estate and in Froncysyllte. It was decided that the Clerk would invite representatives of WCBC and CRT to the next Council meeting in order to discuss the ongoing problem of WHS visitor parking in the community.

9. Planning

Two-storey extension to dwelling

Dee View Methodist Hill Froncysyllte Llangollen P/2018/0198 REFUSED

Single-storey rear extension and garage conversion

Braemar 23 Wenfryn Close Trevor Wrexham P/2018/0253 GRANTED

Replacement of 2 No. UPVC windows with painted hardwood sash windows to ground and first floor

2 Canal Terrace Froncysyllte Llangollen P/2018/0369 PENDING

10. Correspondence

WCBC

Youth Support Grant 2018-2019 is now open

Proposed restriction Methodist Hill Froncysyllte

Kingdom Monthly Report April 2018

One Voice Wales

GDPR update

Future Generations Commissioner for Wales: Well-being in Wales Report

Training courses June 2018

Ageing Well in Wales: Progress/Impact & Reach Reports

Good Practice Exchange Forward Programme 2018/19

Natural Resources Bulletin - Issue 28 - May 2018

Report from One Voice Wales' representative on Betsi Cadwaladr Stakeholder Reference Group

Planning Aid Wales

Place Plans & the Value of Community Engagement in Planning - Monday 18th June, Cardiff

Wales Audit Office

Reflecting on year one: How have public bodies responded to the Well-being of Future Generations (Wales) Act 2015?

Arcadis

Trevor Basin Area Masterplan presentation held on 14th May 2018

U.K. Parliament

Susan Elan Jones MP Surgery poster

Ken Skate AM

Garth bus service

Annual General Meeting 20th July 2018

NWCHC

Tawel Fan - statement following release of HASCAS Report

Home Start Wrexham

Request for funding

Seafarer UK

Request to fly the Red Ensign on Merchant Navy Day 3rd September 2018

Wrexham Area Civic Society

Wrexham Area Civic Awards 2018

The correspondence was made available for perusal by Councillors, and hard copies or e-mail copies can be provided on request.

11. Footpaths & Roadways

It was reported that ivy was hanging over the fence from the Bryn Eryl flats in Station Road into the alleyway, and onto the footpath between the flats and the Rhos-Y-Coed estate. The Clerk would contact WCBC's local Estate Office to report the problem.

Complaints had been received about the hedge of the Oaks development overhanging onto the footpaths on Llangollen Road and Garth Road. It was decided that the Clerk would report this problem and ask for the hedge to be trimmed.

12. Speeding

Councillors discussed the speeding problem on Station Road and possible traffic calming measures. It was decided to defer a decision until Council received the results of the speed survey.

13 Projects 2018/2019

Nothing to report.

14. Community Agent

Mrs Broe has been appointed to the post of Community Agent on a 12 month contract. The new Agent will attend an induction with the Adult Social Care Team of WCBC, have a DBS check and be issued with an ID badge. In the interim, prior to the new Community Agent starting in post, the Clerk will deal with any enquiries received via the Community Agent's phone and e-mail.

15. Meetings / Training

Trevor Basin Area Masterplan - A Stakeholder Workshop was held on Monday 14th May 2018 at Garth & Trevor Community Centre. The Clerk has forwarded an e-mail to Councillors which contains the details of the presentation.

The Clerk attended an IRPW event on 9th May 2018 and details are provided under Agenda Item 22, as the Council should decide which of the Panel's determinations it wishes to adopt.

The Clerk also attended the SLCC and OVW Joint Conference on 16th May 2018.

Presentations included: the Work of the Independent Review Panel; Risk Assessments - Insurance Implications for Community and Town Councils; Finance and Accountability; Supporting Community and Town Councils when taking on more services and assets; and GDPR.

The next meeting of Wrexham Town and Community Council Forum will be held on Thursday, 21 June at 4.00 pm in the Council Chamber, and it was decided that Cllr. D Wright would attend.

16. Noddfa Cemetery

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The risk assessment for the Cemetery has been completed for signature by the Chairman. The contact details on the Cemetery gate would be changed to the details for the new Clerk.

There has been an enquiry from a stonemason asking if kerbs can be placed around graves but the rules and regulations for the control and management of Noddfa Cemetery which were reviewed in 2016 state that this is not permitted. The Clerk would inform the stonemason.

17. Playgrounds

George Avenue Playground - it has been brought to the attention of the Council that the litter problem at the playground has worsened, and there have been instances of dog fouling. Also, ripped metal cans have been found on the ground. The Clerk has logged this with Kingdom and asked for more frequent patrols of that area. Also the Clerk will ask the PCSO to patrol the area more frequently and to visit local schools to talk to pupils about keeping their playgrounds litter free.

18. Newsletter

One quote had been received for printing of the newsletter and it was decided to defer a decision on printing of the quarterly newsletter until a further two quotations were received to ensure that the Council achieve value for money.

19. Best Garden Competition and Community Planters

Garden Competition - The Clerk reported that the competition will be judged on Thursday 12th July by Andrea Evans and Tony Roberts. Competition details and an application form have been included in the newsletter and the Clerk distributed copies of the form to Councillors. It was decided that the Clerk would contact John Beckett to ask if he could again photograph the competition entries on judging day.

Community Planters - These are in the process of being planted. Also the large planters on the Green in Trevor, at the entrance to the estate, and the Hyfryn border in Garth have been weeded and tidied by P Ankers. The Clerk would check on the progress of planting with Derwen College, and also request 2 hanging baskets for Hafryn flats.

20. Insurance & Risk Assessments

The risk assessment for Street Furniture has been completed.

The new playground at Garth has a 2-year warranty, from when installation was completed. This covers manufacturing and installation defects but not wear and tear or vandalism. The Council discussed the options of either insuring the play equipment at all 5 playgrounds at an annual cost estimated at £1000, or setting up a contingency fund to pay for any damage to equipment. The fund could be added to each year. The risk of loss of all equipment in a playground at the same time was discussed and whether equipment was metal or wood. It was decided to continue with a contingency fund for playground equipment for this year and to review the situation when the Council's insurance is due for renewal.

21 Finance

The Clerk provided copies of the accounts as at the end of May 2018, including receipts for 2018/19, a bank reconciliation, and budget monitoring of income and expenditure against the budget/precept.

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It was decided that the Clerk would arrange a meeting with the business manager at the bank for the Clerk, the Chairman of the Finance Committee and Cllr. D Wright to amend the address and signatory details on the bank account, in addition to obtaining information on internet banking.

The following payments were authorised:

M Valentine	102056	£184.80
AVOW	102057	£49.50
N Stringer	102058	£48.00
J Wilson	102059	£75.24
P Green	102060	£555.00
P J Ankers	102061	£220.00
P J Ankers	102062	£255.00
P Green	102063	£520.00
J Evans	102064	£421.65
J Wilson	102065	NJC
J Evans	102066	NJC
HMRC	102067	£832.87
JDH Business Services	102068	£159.60

22 IRPW Determinations

The Clerk reported that the Panel has made several changes to the remuneration of members of Community and Town Councils. Unlike principal authorities where determinations are mandatory, community and town councils must firstly decide by resolution which determinations, are to be adopted by the council. The rates specified, if adopted cannot be amended although individual members may opt out of receiving payments (by advising their proper officer in writing of their wishes).

The Council considered whether to adopt determinations 44, 47, 48, 49, 50, 51, 52 and 53 and it was decided to adopt determinations 44, 48, 49, 50 and 51.

Determination 44: As the Council has income or expenditure of between £30,000 and £200,000 it is in the Panel's Council Group B. The Panel is mandating a payment to each member of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc.

Determination 48: Community and town councils are authorised to make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances.

Determination 49: If a community or town council resolve that a particular duty requires an overnight stay, it may authorise reimbursement of subsistence expenses to its members at the maximum rates set on the basis of receipted claims.

Determination 50: Community and town councils are authorised to pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties at the rates set.

Determination 51: All Councils must provide for reimbursement of necessary costs for the care of dependent children and adults and for personal assistance needs up to a maximum of £403 per month.

Councils are required to publish details of all payments made to individual members in an annual Statement of Payments. This information must be published on council notice boards and/or websites and provided to the Panel by e-mail and post no later than 30 September following the

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end of the year to which payments relate. Council decided on a payment date of 1st July for the mandatory £150 payment to Councillors.

23 Internal Audit and the Annual Return

The Clerk reported that the internal audit has been completed by JDH Services Ltd. and 'on the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan'.

One issue was reported: The audit trail of burial income could be improved by entering the burial receipt number in the cash book when recording burial income.

The internal auditor has certified the Annual Return and the paperwork was presented for approval by Council before being sent to the External Auditor.

24. Date, Time and Venue of the Next Meeting

As there was no further business to discuss, the Chairman closed the meeting. The next Council meeting will be held at 7.00pm at Garth & Trevor Community Centre on Tuesday 10th July 2018.