

**Llangollen Rural Community Council**  
**Minutes of Meeting held at the Garth & Trevor Community Centre**  
**Tuesday 6<sup>th</sup> June 2023**

6/23

**Present**

Cllr. Elfed Morris  
Cllr. Keith Sinclair  
Cllr. Steve Jones  
Cllr. Mrs Sian Williams  
Cllr. Dave Metcalfe

Cllr. Mrs Sue Kempster  
Cllr. Darrell Wright  
Cllr. Mrs Moira Griffiths  
Cllr. Mrs Rachel Allen  
Cllr. Phil Jones

Chairman: Cllr. K Sinclair

Clerk: Andrea Evans

**1. Apologies for absence**

There were no apologies for absence.

**2. Minutes of the last council meeting**

The minutes of the previous meeting held on 2<sup>nd</sup> May 2023 had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Public Participation**

A resident of Froncysyllte was in attendance and addressed Councillors regarding coaches parking on Gate Road. She informed Councillors that she had asked Coaches to move from outside her property but that one particular company would not move. She asked if the Council could write to WCBC to ask what they are doing to resolve the issue. She referred to the yellow lines that had been placed on Gate Road without any public consultation. Councillors would discuss this under agenda item 8.

**5. Member's Urgent Reports**

Double yellow lines at the top of Gate Road – it was reported that new lines had been painted a number of weeks ago but existing worn lines at the junction had not been re-painted. Consultation on the new lines had not taken place. It was decided that the Clerk would contact WCBC for more information.

Newbridge Road collapse – WCBC had now received tenders for the work

Top of Station Road, Trevor – weeds and foliage were growing out from the old railway line path onto the footpath. It was decided that the Clerk would write to WCBC to ask for this to be cleared.

**6. Police Report**

The PCSO was in attendance and presented the previously circulated report to Councillors. The PCSO reported low crime figures which included one ASB report, one theft of a number plate, a couple of domestics and one section 5 offence (driving under the influence).

**7. Update on the Community Agent's scheme**

The report from the Community Agent had been circulated to Members. It was decided that the Clerk would ask Penley Rainbow Centre to inform the Council if the Community Agent was on leave and provide contact details for staff cover. The Council requested that monthly client numbers were provided.

**8. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking at Fron Basin/Trevor Basin* – The Clerk had asked WCBC for an appropriate sign to be installed at Scotch Hall Bridge, and also asked CRT to install a sign at the Fron Basin directing visitors to the public toilets on the A5. With regard to the parking of coaches, the Clerk had asked M Bathers of WCBC to arrange a meeting between himself, CRT, the Boat Company, the County Councillor and the Community Council to discuss parking issues. A reply had not been received.

*Installation of a lockable gate at the George Avenue playground* – The Clerk was arranging for a bilingual sign to be installed.

*Memorial in Garth* – The Clerk had confirmed, in writing, acceptance of the quotation for work but had not yet received a reply.

*JC Edwards Wall* – M Bathers of WCBC had confirmed the funding for the project and was progressing with arranging the consultation and appointing a project manager.

*Safety issues on Gate Road due to parked cars* – The County Councillor had agreed to ask WCBC to install signs on Gate Road warning drivers of pedestrians on the road. The Clerk had requested a meeting with the Trunk Road Agency to discuss safety concerns on the A5 in Froncysyllte. There was no update.

*Request to WCBC for road signs (No footway) to be placed at four locations on Garth Road* – WCBC would be installing 5 signs. The Clerk had asked WCBC for a date when the installation would be completed and it had responded that the signs had been ordered and it was waiting for them to come in.

*Order for speed sign for Station Road Trevor* – Payment for the sign had been made and the Clerk was awaiting a delivery date. She would again contact the supplier.

*Notice Board Trevor* – A quote had been received and had been circulated to members. It was decided to accept the quotation for the new notice board.

## **9. Planning Applications**

For information – Granted

**P/2022/0654** – Erection of log store and alterations to bank at rear of property – **Sycamore Cottage Pontcysyllte, Wrexham**

## **10. Correspondence update from the Clerk**

All correspondence was listed in the Clerk's report and had been forwarded to Councillors.

## **11. An update from the County Councillor**

A report had not been received.

## **12. Re-adoption of Community Council Policies**

The Council decided to re-adopt the following policies: Code of Conduct; Risk Assessment; Investment Strategy; Freedom of Information; Social Media; Training & Development; Mileage and Subsistence; Equality & Diversity; and Welsh Language.

## **13. Membership of Working Groups**

Membership of the Working Groups was discussed and decided as follows:

*Boer War Memorial* - Cllr. K Sinclair, Cllr. Mrs S Williams, Cllr. D Metcalfe and Cllr. P Jones

*J C Edward's Wall* - Cllr. Mrs S Kempster, Cllr. D Wright, Cllr. K Sinclair and Cllr. Mrs M Griffiths

*Christmas Events* - Cllr. E Morris, Cllr. D Wright and Cllr. Mrs S Williams

*Standing Orders* - Cllr. K Sinclair, Cllr. Mrs S Kempster and Cllr. P Jones

*Community Newsletter* – Cllr. K Sinclair, Cllr. D Wright, Cllr. Mrs S Williams and Cllr. Mrs R Allen

*Green Community* (formally the Cadwyn Clwyd Green Communities Project Working Group) – Cllr. K Sinclair, Cllr. D Wright, Cllr. Mrs R Allen, Cllr. D Metcalfe

## **14. Planting of the Community Planters**

It was decided that the Clerk would ask Derwen College to plant up the Community Planters at a similar cost to last year.

## **15. Garden Competition 2023**

It was decided to hold the Garden Competition with judging in late July or August, depending on the availability of the judges.

**16. Update from the Boer War Memorial Working Group 8/23**

The Chairman informed members that the War Memorial Trust had advised against moving the War Memorial for repairs and as a result part of the consultant's report had been rewritten. It was decided to submit a bid for grant funding for the required work. As the WMT would only fund part of the cost it was also decided to submit a bid for the balance of the required funding to the Sustainable Development Fund.

**17. Update from the Cadwyn Clwyd Green Communities Project Working Group**

Cllr. Sinclair reported that the implementation phase of the project was nearly complete and that the project could be publicised when it was finished.

**18. Environmental Issues**

**Participation in the Great Green Week June 10<sup>th</sup> – 18<sup>th</sup>** Cllr. Allen informed members that the 'Our Picturesque Landscape' team had agreed to lead a walk on Saturday 17<sup>th</sup> June at 10.30 am for up to 20 participants. There would also be a 'Litter Pick' on Sunday 11<sup>th</sup> June at 11.00 am in Froncysyllte.

**Grass cutting in the community** - Cllr. Allen expressed concern at the level of grass cutting carried out by WCBC on its land in the community and its potential effect on the environment. It was decided that the Green Community Working Party would identify areas where it may be possible to reduce cutting and report back to Members.

**Planters on the Trevor Estate** – It was decided that the four planters on Trevor Green would be used to plant pollinators and fruit and vegetables. Furthermore it was decided to submit a bid to the Sustainable Development Fund for £150 to fund the purchase of compost and plants. The Clerk would arrange for the planters to be tidied before the new planting was done.

**19 Terms of Reference for the Staffing Committee**

The draft terms of reference had been sent to Councillors and it was decided to adopt them.

**20. Councillor Allowances 2022/23**

Due to unforeseen circumstances, the payment of Councillor Allowances for 2022/23 had been delayed. It was decided that the Council adopt determination 44 and 46 for 2022/23 and payments would be made in July 2023.

**21. Financial update from the Clerk and authorisation of payments to be made**

Financial statements had been circulated as at the end of May: receipts for 2023/24; bank reconciliation; and budget monitoring against the budget and receipts.

**Payments to be authorised for June 2023:**

P Ankers	102597	£516.43
P Green	102598	£618.00
Azets Holdings	102599	£672.00
Gallagher Insurance	102600	£805.20
J Evans	102601	NJC
J Evans	102602	£76.72
NEST	DD	£55.54
<b>Total</b>		<b>£3,795.75</b>

**22. Items for the next agenda**

Speeding on Llangollen Road

Items to be received by the Clerk by Wednesday 5<sup>th</sup> July 2023

**Date and Venue of the Next Meeting – 11<sup>th</sup> July 2023 at 7.00pm at Froncysyllte Community Centre**