

**Llangollen Rural Community Council**  
**Minutes of Annual Meeting held via Teleconferencing**  
**At 6.30pm on Tuesday 11<sup>th</sup> May 2021**

1/21

**Present**

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Mrs D J Evans	Cllr. Anthony Roberts
Cllr. Keith Sinclair	Cllr. Darrell Wright
Cllr. Steve Jones	Cllr. Phil Jones
Cllr. Mrs Sian Williams	

Chairman: Cllr. Elfed Morris

Clerk: Andrea Evans

**1. Apologies**

There were no apologies for absence.

**2. Declarations of interest**

None received.

**3. Appointment of Chairman**

It was proposed and seconded that Cllr. E Morris was appointed as Chairman. It was decided that Cllr. E Morris was appointed and he took the chair. Cllr. Morris thanked the Clerk for her help and support over the last 6 months.

**4. Appointment of Vice Chairman**

It was proposed and seconded that Cllr. K Sinclair was appointed as Vice Chairman. This was carried unanimously.

**5. Appointment of Press Officer**

The Clerk was appointed as Press Officer.

**6. Appointment of Responsible Financial Officer**

The Clerk was appointed as the Responsible Finance Officer.

**7. Appointment of Finance Committee (membership 4 plus the Council Chairman)**

The following appointments were made to the Finance Committee:

Cllr. Mrs D J Evans;  
Cllr. K Sinclair;  
Cllr. P Jones;  
Cllr. D Wright; and  
Cllr. E Morris (Council Chairman)

**8. Appointment of Noddfa Cemetery Committee (membership 4 plus the Council Chairman)**

The following appointments were made to the Noddfa Cemetery Committee:

Cllr. Mrs S Kempster;  
Cllr. Mrs D J Evans;  
Cllr. A Roberts;  
Cllr. S Jones; and  
Cllr. E Morris (Council Chairman)

**9. Appointment of Playground Committee (membership 4 plus the Council Chairman)**

The following appointments were made to the Playground Committee:

Cllr. Mrs S Kempster;  
Cllr. A Roberts;

Cllr. K Sinclair;  
Cllr. Mrs S Williams; and  
Cllr. E Morris (Council Chairman)

**10. Appointment of Two Representatives to the Garth & Trevor Community Centre Committee**

The following appointments were made:

Cllr. Mrs S Kempster; and  
Vacancy

**11. Appointment of Two Representatives to the Froncysyllte Community Centre Committee**

The following appointments were made:

Cllr. K Sinclair; and  
Cllr. P Jones

**12. Appointment of a Representative at One Voice Wales Meetings**

The following appointment was made:

Cllr. K. Sinclair

**13. Authority to Sign Cheques**

All Councillors are authorised to sign cheques (any two Councillors and the Clerk at any one time).

**14. Date, Time and Venue of Council Meetings**

The first Tuesday of the months of June, July, September, October, November, December, February, March, and April. January and August are declared holiday months. Currently meetings are taking place via teleconferencing. Once physical meetings resume, they will alternate between Garth & Trevor Community Centre and Froncysyllte Community Centre.

**Llangollen Rural Community Council**  
**Minutes of Meeting held via Teleconferencing**  
**On Tuesday 11<sup>th</sup> May 2021**

3/21

**Present**

Cllr. Elfed Morris  
Cllr. Darrell Wright  
Cllr. Anthony Roberts  
Cllr. Keith Sinclair  
Cllr. Mrs Sian Williams

Cllr. Mrs Sue Kempster  
Cllr. Mrs D J Evans  
Cllr. Steve Jones  
Cllr. Phil Jones

Chairman: Cllr. Elfed Morris

Clerk: Andrea Evans

**1. Apologies for absence**

There were no apologies for absence.

**2. Minutes of the last council meeting**

The minutes of the previous meeting held on 20<sup>th</sup> April 2021 had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Public Participation**

None in attendance.

**5. Report on police matters**

PCSO Lara Shiers presented the report. During March there were two incidents of attempted thefts/thefts from vehicles in Trevor. This was publicised on social media and a leaflet drop was conducted to encourage the public to report any suspicious issues. PCSO's patrolled the area to check for unlocked cars or ones with valuables on show and crime prevention advice was provided. There was an arrest at the end of March and there had been no similar incidents since.

There had been two reports of ASB by youths in Trevor. Two youths who were identified recently were not from Trevor, and have been referred to the Youth Justice system. PCSO's continued to patrol and engage with the youths to prevent further issues.

On 21<sup>st</sup> April NWP conducted a successful rogue trader operation in the area.

The Chairman thanked the PCSO for attending the meeting.

**6. Update on the Community Agent's scheme**

The Operational Manager from the Rainbow Centre outlined the work of the centre with regard to the community agent scheme, and introduced the newly appointed Community Agent for Llangollen Rural, Katie Lucas. Councillors offered support and information to the Community Agent should she need it and the Clerk would provide her with contact details for the Councillors.

**7. Co-option of a candidate for the office of Councillor to fill an existing vacancy.**

Three applications had been received for the office of Councillor, and the application letters were considered. Following a discussion it was decided to co-opt Mrs Moira Griffiths to fill the vacancy of Councillor. The Clerk would inform and thank the unsuccessful applicants for the interest they had shown in the vacancy.

**8. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking Fron Basin/Trevor Basin* – Discussions with CRT and WCBC were on-going.

*Dog fouling on the old railway line* – an update had not been received regarding the request for enforcement visits by WCBC.

*Cars parked on the A539 Llangollen Road near the old post office* – Installation of the parking restrictions had commenced.

*New notice boards for Garth* – The Community Council were awaiting the decision of WCBC, regarding the proposed site of the notice board near Hafryn flats. Cllr. Roberts offered to investigate the delay with WCBC.

*Installation of a lockable gate at the George Avenue playground* – The Clerk was awaiting a reply from the Economic Development Department at WCBC, regarding the reinstatement of the bottom fence, and removal of the kissing gate. Before the new gate was installed, the clearance for grass-cutting machinery was being checked. The letter to the resident next to the playground was about to be sent.

*Possible use of the Froncysyllte school field* - Discussions were on-going, but on hold due to Covid 19.

*Footpath between Alma Road and School Lane* – Collection of the necessary information to apply for the Modification Order was on-going.

*Steps on the footpath near the Pump field* – WCBC were paying for the footpath steps to be fixed, and the Community Council were paying for the work needed to avoid flooding on the railway line path.

*Japanese Knotweed on the Offa's Dyke footpath* – A reply had not yet been received from WCBC.

*Noddfa Cemetery risk assessment* – To be scheduled before the next meeting.

*Memorial Garth* – Cllr. Morris offered to find a new contractor willing to carry out the work.

*Tree obstruction on entering the Bont Bridge* – The Clerk had not received replies to the emails sent to the Highways Department of WCBC. In the interest of road safety, and due to no response from WCBC, it was decided that the Community Council would pay a contractor to cut back the trees in agreement with the landowner. It was decided that the Clerk would send a letter to WCBC expressing concern that LRCC had received no response to the emails sent regarding this matter. Also a letter would be sent to the local MP stating that LRCC had paid for the work to be done due to no response from WCBC.

*Cleaning the stone pillars at Noddfa Cemetery* – The work had not yet been done. Barnett Engineering had offered to carry out the work free of charge. Cllr. Morris offered to speak to Barnett Engineering to see when the work could be completed.

*Water running into the Trevor playground* – The situation would be monitored.

*Easement required for the JC Edwards wall land* – The Clerk was in discussion with the solicitor and Eastman's.

*Safety issues on Gate Road due to parked cars* – Cllr. Roberts will arrange a site meeting between Fron councillors, himself and the Highway's department.

## 9. **Planning applications**

Consideration of planning applications:

**P/2021/0269** – Two storey rear extension – **Woodbank Cottage, Pontcysyllte, Wrexham**

**P/2021/0272** – Listed building consent for two storey rear extension - **Woodbank Cottage, Pontcysyllte, Wrexham**

**P/2021/0310** – First floor front extension – **4 Tir Griffin Close, Garth, Trevor**

**P/2021/0344** – Outline application (all matters reserved) for 1 dwelling – **Land Opposite Llwybr Y Garth, Yr Ochr, Froncysyllte**

**P/2021/0345** – Single storey rear extension – **Llety, Froncysyllte, Wrexham**

There were no objections to the applications.

Regarding P/2021/0310, it was decided that the Clerk would check with the Planning Department of WCBC, as the original planning application for the housing development had contained some restrictions.

For information (Approved by WCBC):

**P/2020/0896** – Two storey rear extension – **Tyno Isa, Garth Road, Garth, Wrexham**

**P/2021/0010** – Conversion and external loft space in existing domestic garage to create annexe – **Bryntirion, Pen Y Graig, Quarry Road, Froncysyllte**

#### **10. Correspondence update from the Clerk**

All correspondence was listed in the Clerk's report and had been forwarded to Councillors.

#### **11. Adoption of Policies**

After consideration, the Council decided to re-adopt the following policies: Financial Regulations; Standing Orders; Terms of Reference; Code of Conduct Policy; Risk Assessment Policy; Investment Strategy; Data Protection Policy; Freedom of Information Policy; Social Media Policy; Complaints Policy; and Mileage and Subsistence Policy. It was decided that the Clerk would draft an Equality and Diversity Policy for the Council and it would be considered for adoption.

#### **12. Update from the Boer War Memorial Working Group**

The Community Council had received confirmation from WCBC's legal department that they were happy for the Community Council to become custodian of the Boer War Memorial. It was decided that the Council would submit a pre application to the War Memorials Trust, and the Working Party could include non-Councillors with specialist knowledge.

#### **13. Planting of Community Planters**

It was decided that the Clerk would arrange for the planters to be emptied and refilled with fresh compost. Once this was done, the Clerk would ask Derwen College to plant up the community planters.

#### **14. Update on Litter Picking**

Cllr. Sinclair offered to arrange litter picking sessions in Froncysyllte, Garth and Trevor and this was agreed.

#### **15. Finance**

Financial statements had been circulated as at the end April 2021: receipts for 2020/21; bank reconciliation; and budget monitoring against precept and receipts.

#### **Payments to be authorised:**

P Ankers	102402	£250.00
P Green	102403	£588.00
Azets Holdings Ltd	102404	£432.00
K Claybrook	102405	£3,120.00
Came & Company	102406	£664.90
SLCC	102407	£54.00
J Evans	102408	NJC
J Evans	102409	£300.12
<b>Total</b>		<b>£6,211.30</b>

#### **16. Items for the next agenda**

Facebook page

**Date, Time and Venue of the Next Meeting – 1<sup>st</sup> June 2021 at 7.00pm via Teleconferencing**