

Llangollen Rural Community Council
Minutes of Annual Meeting held at the Froncysyllte Community Centre
At 6.30pm on Tuesday 2nd May 2023

1/23

Present

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Keith Sinclair	Cllr. Steve Jones
Cllr. Mrs Moira Griffiths	Cllr. Mrs Sian Williams
Cllr. Mrs Rachel Allen	Cllr. Dave Metcalfe
<u>Chairman</u> : Cllr. Keith Sinclair	<u>Clerk</u> : Andrea Evans

1. Apologies

There were apologies for absence from Cllr. D Wright and Cllr. P Jones.

2. Declarations of interest

None received.

3. Appointment of Chairman

It was proposed and seconded that Cllr. Keith Sinclair was appointed as Chairman. It was decided unanimously that Cllr. Sinclair was appointed and he took the chair.

4. Appointment of Vice Chairman

It was proposed and seconded that Cllr. Mrs S Kempster was appointed as Vice Chairman. This was carried unanimously.

5. Appointment of Press Officer

The Clerk was appointed as Press Officer.

6. Appointment of Responsible Financial Officer

The Clerk was appointed as the Responsible Finance Officer.

7. Re-adoption of the Standing Orders and Financial Regulations

It was decided to re-adopt the Standing Orders and Financial Regulations.

8. Re-adoption of the Terms of Reference for Committees

It was decided to re-adopt the Terms of Reference for Committees.

9. Appointment of Finance Committee (membership 4 plus the Council Chairman)

The following appointments were made to the Finance Committee:

Cllr. D Wright;
Cllr. E Morris;
Cllr. D Metcalfe;
Cllr. Mrs R Allen; and
Cllr. K Sinclair (Council Chairman)

10. Appointment of Noddfa Cemetery Committee (membership 4 plus the Council Chairman)

The following appointments were made to the Noddfa Cemetery Committee:

Cllr. E Morris;
Cllr. Mrs M Griffiths;
Cllr. S Jones;
Cllr. Mrs R Allen; and
Cllr. K Sinclair (Council Chairman)

11. Appointment of Playground Committee (membership 4 plus the Council Chairman) **2/23**

The following appointments were made to the Playground Committee:

Cllr. Mrs S Kempster;
Cllr. Mrs S Williams;
Cllr. S Jones;
Cllr. Mrs R Allen; and
Cllr. K Sinclair (Council Chairman)

12. Appointment of Two Representatives to the Garth & Trevor Community Centre Committee

The following appointments were made:

Cllr. Mrs S Kempster; and
Cllr. Mrs R Allen

13. Appointment of Two Representatives to the Froncysyllte Community Centre Committee

The following appointments were made:

Cllr. K Sinclair; and
Cllr. D Metcalfe

14. Appointment of a Representative at One Voice Wales Meetings

The following appointment was made:

Cllr. D Metcalfe

15. Re-adoption of the Complaints Policy, the Data Protection Policy and the Publications Scheme

It was decided to re-adopt the Complaints Policy, the Data Protection Policy and the Publications Scheme.

16. Authority to Sign Cheques

All Councillors are authorised to sign cheques (any two Councillors and the Clerk at any one time).

17. Date, Time and Venue of Council Meetings

The first Tuesday of the months of June, September, October, November, December, February, March, and April, and the second Tuesday of July. January and August are declared holiday months. Meetings will take alternately in the Garth & Trevor Community Centre and the Froncysyllte Community Centre.

Llangollen Rural Community Council
Minutes of Meeting held at the Froncysyllte Community Centre
Tuesday 2nd May 2023

3/23

Present

Cllr. Elfed Morris
Cllr. Keith Sinclair
Cllr. Mrs Moira Griffiths
Cllr. Mrs Rachel Allen

Cllr. Mrs Sue Kempster
Cllr. Steve Jones
Cllr. Mrs Sian Williams
Cllr. Dave Metcalfe

Chairman: Cllr. K Sinclair

Clerk: Andrea Evans

1. Apologies for absence

There were apologies for absence from Cllr. D Wright and Cllr. P Jones.

2. Minutes of the last council meeting

The minutes of the previous meeting held on 4th April 2023 had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

3. Declarations of Interest

There were no declarations of interest.

4. Public Participation

A resident of Froncysyllte was in attendance and addressed Councillors. She informed Councillors that coaches were parking on Gate Road in such a way that they were causing a hazard, a nuisance and an obstruction for residents. There had been instances where she had been unable to access her property due to coaches blocking the entrance, and when she had asked drivers to move they had refused. Councillors would discuss this under agenda item 8.

5. Member's Urgent Reports

None

6. Police Report

The police report had been sent to Councillors and this was discussed.

7. Update on the Community Agent's scheme

The Clerk had again not received a report from the Community Agent and had not yet received confirmation of funding for 2023/24 from WCBC.

8. Update from the Clerk on the work log

The Clerk provided an update on the work log and this was discussed.

Parking at Fron Basin/Trevor Basin – The Clerk had asked WCBC for an appropriate sign to be installed at Scotch Hall Bridge, and also asked CRT to install a sign at the Fron Basin directing visitors to the public toilets on the A5. With regard to the parking of coaches, it was decided that the Clerk would ask M Bathers of WCBC to arrange a meeting with himself, CRT, the Boat Company, the County Councillor and the Community Council to discuss parking issues.

Installation of a lockable gate at the George Avenue playground – The Clerk was finalising the agreement with WCBC and sourcing a bilingual sign.

Memorial in Garth – The Clerk would confirm the work with the contractor in writing.

Easement required for the JC Edwards wall land – The Clerk had received written confirmation that the land had been registered to the Community Council. A Working Group meeting had been held with WCBC on 28th April and once WCBC had confirmed the funding, they would progress with the project on the basis of the Community Councils Feasibility Report.

Safety issues on Gate Road due to parked cars – The County Councillor had agreed to ask WCBC to install signs on Gate Road warning drivers of pedestrians on the road. The Clerk had requested a meeting with the Trunk Road Agency to discuss safety concerns on the A5 in Froncysyllte. There was no update.

Request to WCBC for road signs (No footway) to be placed at four locations on Garth Road – WCBC would be installing 5 signs. The Clerk had not yet received a reply regarding installation of the signs.

Order for speed sign for Station Road Trevor – Payment for the sign had been made and the Clerk was awaiting a delivery date.

Notice Board Trevor - The Clerk had again requested a quote from the supplier but had not received a reply. Cllr. Morris offered to visit the supplier.

9. Planning Applications

To consider planning applications:

P/2023/0153 – Change of use from garage to dwelling – Fron Esgyn, Pleasant View, Froncysyllte, Wrexham

There was no objection to this application.

P/2023/0181 – Listed Building Consent for installation of security gate – Land north of New Road, Trevor, Wrexham, L20 7TP

It was decided that the Council would object to this application because it proposed that the gate remains open during working hours, contrary to an earlier application P2021/0560 which had indicated that the gate was necessary for emergency Health & Safety purposes but that it would be kept locked.

For information – Granted

P/2022/1037 – Advertisement consent for free standing sign – Trevor Basin, New Road, Trevor, Wrexham

10. Correspondence update from the Clerk

All correspondence was listed in the Clerk's report and had been forwarded to Councillors.

Email from One Voice Wales regarding the Nature Wise – Eco Literacy Course (Moon dance): It was decided that Cllr. Metcalfe would attend this course.

Email regarding the Cefn Health Centre Update: It was decided that the following members would like to be part of the Working Group; Cllr. Sinclair, Cllr. Metcalfe, Cllr. Wright and Cllr. Kempster.

11. An update from the County Councillor

A report had not been received.

12. Update on replacement of the planter at the top of Station Road

Cllr. Allen had been told that there was no available funding at the moment from 'Keep Wales Tidy' to replace the planter. Local Places for Nature funding would be available soon and maybe this could be used. It was decided that, if possible, the Council would submit an application when they opened.

13. Appointment of a representative to the Dee Valley Federation Governing Body

Cllr. Sinclair's appointment to the Dee Valley Federation Governing Body ended in June. It was decided to recommend that Cllr. Sinclair was reappointed as the Community Council's representative on the Governing Body.

14. Participation in the Great Green Week June 10th – 18th

Cllr. Allen had contacted the 'Our Picturesque Landscape' team and they had agreed to support 'Species Walks' on the new walking routes that the Council had worked on, as part of Cadwyn Clwyd's Green Communities Project. The dates had yet to be confirmed but the information would be shared on the Big Green website.

15. Verbal report on Biodiversity/Environmental Issues

Cllr. Allen reported to Councillors on proposals to use the planters on Trevor Green to promote biodiversity. It was decided that the planters would be planted with insect friendly plants. The Council would ask for donations of plants and invite residents to come along to a planting session. Social media would be used to publicise the project.

16. Update from the Boer War Memorial Working Group

The report from the consultant had been submitted to the War Memorial Trust and they would contact the Council with feedback. It was decided to pay the consultants fee.

17. Update from the Cadwyn Clwyd Green Communities Project Working Group

Cllr. Sinclair reported that the implementation phase of the project was approaching completion and the project had made a significant difference to the area.

18. Verbal update from the JC Edwards Wall Working Group

The Working Group had met with M Bathers and C Sheil of WCBC in order to progress with the project. M Bather would confirm that the available funding amount was £90,000 with an additional £9,721 provided by the Community Council. The grant funding had to be spent by 31st March 2024 and so WCBC would progress with the project consultation and the appointment of a project manager.

19. Pathway maintenance on School Lane in Froncysyllte

The Community Council has received a number of complaints about Belan View in Froncysyllte which is an uninhabited property. The condition of the hedge to the property along School Lane has grown to such an extent that it is overhanging the road and becoming increasingly hazardous, as this is the main route to the School and users of the path have to try to avoid the overhanging branches.

It was decided that the Clerk would write to WCBC informing them that the state of an uninhabited property in the area is causing issues on the path to the School and asking if something can be done.

20. Appointment of an Internal Auditor

It was decided to appoint JDH Business Service Ltd. as internal auditors for the Council.

21. Discussion on Performance Management

It was decided to appoint a Staffing Committee to consider staffing issues and make recommendations to the full Council. Committee members would be Cllr. Sinclair, Cllr. Kempster, Cllr. Williams and Cllr. Allen.

22. Financial update from the Clerk and authorisation of payments to be made

Financial statements had been circulated as at the end April: receipts for 2022/23; bank reconciliation; and budget monitoring against precept and receipts. It was decided to accept the insurance quotation for 2023/24.

Payments to be authorised for May 2023:

P Ankers	102591	£642.50
P Green	102592	£688.00
Gwernydd Farm	102593	£210.24
Geriant Roberts	102594	£1425.00
J Evans	102595	£181.08
J Evans	102596	NJC
NEST	DD	TBC
Total		£3,146.82

23. Items for the next agenda

Speeding on Llangollen Road

Items to be received by the Clerk by Wednesday 31st May 2023

Date and Venue of the Next Meeting – 6th June 2023 at 7.00pm at Garth & Trevor Community Centre