

**Llangollen Rural Community Council**  
**Minutes of Meeting held at the Garth & Trevor Community Centre**  
**On Tuesday 7<sup>th</sup> June 2022**

6/22

**Present**

Cllr. Elfed Morris	Cllr. Mrs Sue Kempster
Cllr. Darrell Wright	Cllr. Keith Sinclair
Cllr. Steve Jones	Cllr. Mrs Moira Griffiths
Cllr. Mrs Sian Williams	Cllr. Mrs Rachel Allen
Cllr. Dave Metcalfe	

Chairman: Cllr. Keith Sinclair

Clerk: Andrea Evans

**1. Apologies for absence**

There were apologies for absence from Cllr. Anthony Roberts.

**2. Minutes of the last council meeting**

The minutes of the previous meetings held on 10<sup>th</sup> May 2022 had been distributed and were accepted as a true record. It was noted that under the Chairman's section of the Annual Meeting minutes 'Cllr. Keith Morris' would be changed to 'Cllr. Keith Sinclair'. The minutes were signed accordingly by the Chairman.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Public Participation**

A resident of Fron was in attendance and addressed the Council regarding coaches parking at and near the Fron Basin, and the problems she had encountered. She informed the Council that she had been visited by the police last Sunday, who were investigating a complaint made by a coach operator against someone entering her property. Her CCTV shows that the person was not from her property. She outlined the nuisance caused to her and other residents by the parking of coaches. The resident claimed that according to the Highway Code, offences were being committed by the coach operators with regard to dangerous parking, blocking access to properties, leaving their engines running and causing an obstruction to emergency service vehicles. The Chairman thanked the resident for her contribution and informed her that this would be discussed later in the agenda.

**5. Police Report**

The police report had been circulated to Councillors and this was discussed. PCSO Lara Shiers and her colleague were in attendance, and Cllr. Mrs Kempster asked if it was possible to have more patrols on the estate now that it was summer, to deter older youngsters from outside the area causing a nuisance.

**6. Update on the Community Agent's scheme**

The newly appointed Community Agent, Louise Pritchard was in attendance and introduced herself to Councillors. She had started in post on Monday 23<sup>rd</sup> May and would be working mainly on a Monday, Tuesday and Wednesday each week, but would be happy to move her hours to attend different activities in the community. Two Council members had shown her around Llangollen Rural. She outlined her role and details of possible up-coming events to meet with the community. She did not yet have a mobile phone and the Clerk would enquire about this with PRC.

**7. Update from the Clerk on the work log**

The Clerk provided an update on the work log and this was discussed.

*Parking Fron Basin/Trevor Basin* – Discussions between the County Councillor, CRT and WCBC were on-

going. The Clerk had requested a meeting with CRT and the Llangollen Canal Boat Company to discuss the issues raised by residents and possible solutions. Mark Evans of CRT was happy to meet, and two representatives of the Boat Company were willing to meet with Mark Evans, Georgina Woods and 1 to 2 Councillors on a Thursday or Friday early morning. It was decided to arrange a meeting after the County Councillor had attended a scheduled meeting with CRT. As this scheduled meeting had not yet taken place, it was decided that the Clerk would write to CRT, WCBC and the Boat Company to request a site meeting at the Fron Basin, and afterwards at the Fron Community Centre to discuss the situation.

Further, the Clerk would write to WCBC and the Police to ask why penalty notices were not being issued with regard to any traffic violations by visiting coaches to the Fron Basin area, and if this was going to be addressed by visits from Enforcement Officers.

*Cars parked on the A539 Llangollen Road near the old post office* – Installation of the parking restriction signs had been due to start on 11<sup>th</sup> April but this had not happened.

*New notice boards for Garth* – Awaiting the decision of WCBC, regarding the proposed site of the noticeboard near Hafryn flats. The Clerk had written to WCBC to ask when this would be resolved as the original request was made in February 2021.

*Installation of a lockable gate at the George Avenue playground* – The Clerk was waiting for a start date from the contractor.

*Memorial in Garth* – A local contractor was going to carry out the work. Cllr. Morris would look into this.

*Easement required for the JC Edwards wall land* – LRCC's solicitor was working on this.

*Safety issues on Gate Road due to parked cars* – On-going.

*Flooding on the A539* – One gully was scheduled to be repaired by WCBC.

*Installation of a new bench at Garth & Trevor Community Centre* – The Clerk would obtain prices for a wooden bench.

## **8. Planning applications**

For information - Granted:

**P/2022/0281** – First floor/side extension – **Glasfryn, Pen Y Graig, Froncysyllte**

**P/2022/0319** – Single storey side extension – **Bryn Y Ffynnon, Woodlands Road, Froncysyllte**

## **9. Correspondence update from the Clerk**

All correspondence was listed in the Clerk's report and had been forwarded to Councillors.

## **10. Re-adoption of Council policies**

The Council decided to re-adopt the following policies: Code of Conduct; Risk Assessment (as amended); Investment Strategy; Freedom of Information; Social Media; Training & Development; Mileage and Subsistence; Equality & Diversity; and Welsh Language.

## **11. Appointment of a Council representative to the Llangollen Urban, Llangollen Rural and Glyntraian Welfare Charities.**

It was decided to appoint Cllr. Mrs Moira Griffiths as the Council's representative for the Charity.

## **12. To consider trimming the trees above the Woodland Grove playground following a complaint from a resident regarding the view.**

This was discussed, and as the area behind the boundary fence was not the responsibility of the Community Council, it was decided that the Clerk would write to the resident informing them of this and advising that they contact the landowner.

**13. Decision on whether to appoint a representative to the One Voice Wales Nature Hub.**

It was decided that the Council would appoint Cllr. Mrs R Allen as a representative on the Nature Hub.

**14. To consider and decide whether to make an application to Cadwyn Clwyd's Green Communities Project.**

It was decided to declare an interest with Cadwyn Clwyd by completing their form outlining the Council's ideas relating to walking booklets, external drinking water facilities at the Community Centres, and two more defibrillators for the community.

**15. To decide whether to hold the Garden Competition this year.**

This was discussed and it was decided to hold the competition at the end of July. The Clerk would contact the judges for an appropriate date and produce the application form. This would be published in the Community Newsletter, and prior to this it would be publicised on the Facebook page.

**16. To approve the details of an environmental competition to include Primary and Secondary aged children in the community.**

Details of the proposed competition were presented. It was decided to hold a competition to encourage young people to consider ways in which the local natural environment could be improved. The competition would be open to children living in or attending school in Llangollen Rural, and would ask for a picture or poster on how they imagine life to be in the area in the future, with a message about environmental and biodiversity issues. Prizes would be donated by 'Our Picturesque Landscape Team' and Cllr. Mrs M Griffiths and Cllr. Mrs S Williams would be the judges.

**17. Approval of the Council's insurance premium for 2022/23.**

This was discussed and it was decided that the Council would enter into a 3 year agreement for insurance with Gallagher Insurance, the premium for 2022/23 being £793.78.

It was decided that the Clerk would ensure that the Chairman's Ribbon and badges were included on the insurance schedule and that it was covered whilst 'out and about'.

**18. To receive the internal audit report 2021/22 and decide on any recommendations**

The Clerk presented the internal audit report to Councillors and this was accepted. It was decided that as per the report the Council would ensure that the minutes would record when only one quote was received and the reasons why. Cllr. Mrs S Kempster thanked the Clerk for completing the work required for the audit.

**19. Approval of the Annual Return 2021/22**

The Annual Return and the associated documentation had been shared with Councillors. It was decided to approve the Annual Return which was duly signed by the Chairman. Cllr. Mrs S Kempster thanked the Clerk for the work carried out preparing for the external audit.

**20. Financial update from the Clerk and authorisation of payments to be made**

Financial statements had been circulated as at the end May 2022: receipts for 2022/23; bank reconciliation; and budget monitoring against precept and receipts.

**Authorised payments:**

P Ankers	102499	£630.00
P Green	102500	£621.00
JDH Business Services	102501	£270.00
Azets Holdings Ltd	102502	£456.00
J Evans	102503	£143.12
J Evans	102504	NJC
AJ Gallagher Insurance Brokers Ltd	102505	£793.78

NEST	DD	£50.08
<b>Total</b>		<b>£3,915.32</b>

**21. Clarification of the Council's representation on the Froncysyllte Community Centre Management Committee**

It was decided to defer a decision until the next meeting.

**22. Items for the next agenda.**

Items to be received by the Clerk by Wednesday 29<sup>th</sup> June 2022

**Date and Venue of the Next Meeting – 5<sup>th</sup> July 2022 at 7.00pm at the Garth & Trevor Community Centre**